



**THE CATHOLIC UNIVERSITY OF AMERICA**  
*School of Arts and Sciences*  
*Department of Library and Information Science*  
*Washington, D.C. 20064*

**Checklist for Comprehensive Exam Registration**

Name: \_\_\_\_\_ ID: \_\_\_\_\_

Meet with advisor to discuss the following

1. Discuss your course taking status so far
2. Discuss if you are ready to take a comps examination
3. Discuss your plan on how to prepare for comps
4. Ask any questions or concerns about comps

Additional points for students:

Familiarize yourself with [LIS resources](#)

[Verification form](#) to be completed and submitted to Ms. Louise Gray

[RSVP](#) for Comps Workshop

**Student's signature & Date:** \_\_\_\_\_

**Advisor's signature & Date:** \_\_\_\_\_

\* An advisor will forward the signed form to the Department ([cua-lis@cua.edu](mailto:cua-lis@cua.edu)).

\* If you do not know who your advisor is, please contact Ms. Gray ([cua-lis@cua.edu](mailto:cua-lis@cua.edu)).

\* Upon receiving this form, the department will review whether you have met all the requirements to sit for comps. Then you will be notified for enrollment.

\*Register for comprehensive exam LSC 698 (A if taking classes or 698B if not taking classes) before add/drop deadline (January 23 for Spring 2017)